

# Hockwold Processing Plant

Procedure No. TW - 2



## Tanker Collections From HWRCs



### You Will Need:

- LF Tanker
- PPE (Personal Protective Equipment) Safety Shoes, Hi-Vis Vest, Gloves
- Waste Transfer Note
- Tank Audit Form
- Spill Pads

### Maximum Tanker Volume:

- 17,000 litres

1. Park outside the site and walk to the site office and inform them you are with Living Fuels and you there to collect from the UCO tank
2. Provide the site staff with the Collection Risk Assessment and Collection Method Statement
3. If the site has a weighbridge, follow the sites procedure for weighing in and out safely
4. When given permission to enter (the site staff may temporarily close the site to allow you safe access) park the tanker as near to the UCO tank as is safely possible



Raise the man-safe rail on top of the tanker. Safely open one hatch

5. Select the valve arrangement "SUCTION THROUGH HOSEREEL" and "DELIVER THROUGH METER", then open the valve adjacent to the meter
6. Pull the hose from reel ensuring the reel clutch switch is **UP** to release the brake on the reel.
7. Connect the hose (from the hose reel) onto the tank that holds the UCO
8. Engage the pump (pull the P.T.O. on the dashboard), press the clutch but **DO NOT** start the engine (use the green button by the meter) Nb. A switch by the meter increases engine revs which in turn will speed up the pump
9. When the tank is empty, **STOP** the engine using the red button by the meter.
10. Close the valve next to the meter and bring the revs switch **UP**



If this switch is not raised **UP**, this will seriously affect the performance of the tanker

11. Disconnect the flexible hose from the tank (use a spill pad)
12. Fit cap back on to the end of hose to avoid leakage
13. Move the clutch switch on the hose reel to the **DOWN** before reeling in hose
14. Safely close roof hatch and lower man-safe rail
15. Complete Waste Transfer Note and leave copy with client
16. Complete HWRC tank audit form



When returning to cab, **FIRST** depress clutch and bring P.T.O down **BEFORE** starting engine